

Mission Statement

To provide quality career programs which contribute to student's educational achievement and the economic development of California through career guidance, employment training, job development and other educational support services for high school students and adults.

{tab=Introduction}

General Information

ROP/CTE classes offer students a chance to explore and experience a career field before making a commitment to a college major. Students will have the opportunity to learn job skills at an actual job site or in a simulated work environment. Career areas such as sports medicine, microsoft office certification, auto technology, business & entrepreneurship, culinary arts, architectural drawing, wood shop, fashion design & merchandising, careers in education, dance team, film & video production, game programming, web design, computer animation, technical theater, child care occupations, food services, retail sales and office occupations are among the selections described in the following sections from which students may choose.

All ROP/CTE classes award high school credits that count toward practical or fine art graduation requirements. ROP classes are offered during the regular school day or after school. Classes are taught by both contract teachers and by vocational credentialed specialists who are experienced or employed in their respective fields. They offer realistic and practical learning experiences in a variety of settings. Each completing student receives a certificate of achievement identifying the proficiencies learned in the class. FOR INFORMATION ON DAYS AND TIMES OF EACH CLASS, SEE THE ROP TECHNICIAN OR YOUR SCHOOL COUNSELOR IN THE COUNSELING OFFICES AT AGOURA HIGH SCHOOL OR CALABASAS HIGH SCHOOL.

Notice of Non-Discrimination

The Los Angeles County Office of Education and the Las Virgenes Unified School District do not discriminate on the basis of race, color, national origin, sex, age, disabilities, language, ancestry, or marital status in their educational programs and activities or employment practices. Students who have questions or concerns about the non-discrimination policy can call the LACOROP's Assistant Director of Support Services, Jimmy Benavides, at (310) 922-6853.

{tab=ROP/CTE Classes}

Classes are open to all students except Careers in Education, Game Programming and Sports Medicine are only available for 11th and 12th graders.

ROP/CTE will be offering the following **DAY** classes

Animation Fundamentals*
Auto Technology*
Architectural Drawing*
Business & Entrepreneurship**
Careers In Education
Culinary Arts
Dance Team
Fashion Merchandising/Design
Film & Video Production*
Game Programming**
Microsoft Office Certification
Sports Medicine**
Technical Theater
Theatre III (Prof. Actor)
Web Design**
Wood Shop

CVE Work Experience Program - 10 credits

Food Services
Child Care Occupations
Office Occupations
Retail Sales

Student must be employed and work at least (ten) 10 hours per week in a foods, child care, office or retail job AND attend a related class. The job site must be located in the local geographic area and must be approved by the teacher. Home offices **DO NOT QUALIFY** for this program unless the actual office is supervised and separate from the living quarters of the home. . See the "

[R.O.P. Work Experience Program - How Does it Work?](#)

" page for more information.

Student **MUST** have a job by August registration to be assigned to a related class. These classes are very popular and fill quickly. Students without jobs will be placed on a waiting list

and should see their counselors to discuss other options.

Shelley Diament (818) 889-1262 ext. 257

{tab=Work Experience Program}

How Does it Work?

You **MUST** have a **JOB** at August registration. Location must be approved by the instructor and must be within the geographic location of the school. Babysitting does not meet the requirements of this program.

Note: It does not make a difference if you are here on permit. You must comply with the same rules as students who live within the district.

You will be assigned you to a class depending upon the kind of job you have. Our classes are retail sales, child care, office or food services. You will attend this class once a week. Attendance in this class is **MANDATORY** in fact, much of your grade depends on excellent attendance.

You must work a minimum of 10 hours per week at your job. Your employer will sign an agreement that you will not be scheduled to work during your class time. Your teacher will come to your job site on a regular basis to evaluate your performance on the job and get time sheets signed.