Steps to Creating a Four- Year Plan on Naviance:

1.) Go to Agoura High School website

2.) Click on Naviance (in upper right hand corner)

3.) Enter your username and password. (You should have received this at the freshman meeting with your counselor.)

4.) Open the "courses" tab at the top left.

5.) Scroll down to the bottom right where is says "my multi-year plan". Select.

6.) Select "Let's get started" in the light blue highlighted area.

7.) Select "add a new plan" on the bottom left portion of the page.

8.) Select "create a new draft plan" on the bottom right of the pop up box.

9.) Select a post high school goal. (AHS grad / college prep / IB / NCAA)

Now you will begin to develop you 4-year plan by selecting the courses you want to take. Below are the steps to accomplishing this:

1.)Click on "English" on the upper left portion of the page. (Before anything is entered the "credit's grid" at the upper right will be yellow.)

2.)Begin to select the English classes you plan to take each year.

3.)Click on the line at the bottom that says "add selected courses to your draft plan."

4.)If the classes are offered at different grade levels be sure to designate the grade you will be taking the class.

5.)The "credit's grid" at the upper right hand corner of the page should become completely green if you have enough credits to meet the requirements for your post high school goal.

6.)Follow this same pattern for courses in all the listed subject areas.